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RULES

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REGULATIONS

FOR

THE FORMATION, PAYING, AND CLOTHING

OF

CORPS OF VOLUNTEERS,

IN THE PROVINCES OF LOWER AND UPPER CANADA,

INCLUDING THE RATES OF PAY AND ALLOWANCES OF EVERY DESCRIPTION; FORMS OF RETURNS, AND RULES FOR MAKING UP AND TRANSMITTING ACCOUNTS, &C.

FORMATION.

1. Commanding Officers of Volunteer Corps not to be above the rank of Lieutenant Colonel.

2. No Commanding Officer of a Volunteer Corps to be paid as Lieutenant Colonel, unless it exceeds the strength of 250 men.

3. The Officers and Non-Commissioned Officers to bear the same proportion to the number of men, which they do in the different arms of the Regular Army, unless where specially provided for, viz:—

One Officer to every 25 men, exclusive of Non-Commissioned Officers.

One Serjeant to every 20 men.

One Corporal to every 15 men.

No Officer to receive Pay until the proportion of men is complete. But in order to facilitate the formation of the Companies, the Captains to be placed the first upon Pay after the completion of the first twenty men.

4. Paymasters to be appointed to Corps exceeding a strength of 250 men; and to give Bonds or Securities to Government for the correct payment of all monies entrusted to them; themselves in £500 currency, and two securities in £250 each.

5. In Corps of a less strength than 250 men, an Officer to be appointed to act as Paymaster and Quarter Master, with an allowance, (in addition to the Pay of his rank,) of sixpence currency per diem for every 25 men; not to exceed in the whole four shillings currency per diem, such Officer not to be additional, but one of those borne upon the establishment of the Corps, and he will be required to give security to the amount of £400 currency.

No travelling allowances will be granted to Paymasters, or Officers acting as such, except in special cases which will be considered.

6. Single or Independent Companies to be paid by the Captain, without any additional Pay, who is

to be held responsible for all monies entrusted to his charge.

7. Commanding Officers of Corps of more than 150, and less than 250 men, to be paid as Majors.

8. No Volunteer to be enrolled until he shall have undergone such an examination as may be directed.

9. The following paragraphs extracted from the General Rules and Regulations of the Army, are inserted for the guidance of Officers of Volunteer Corps with regard to rank.

" Officers of Militia, having also rank in the Regular service, are not permitted, while serving in the Militia, to avail themselves of any other rank than that which they hold by virtue of their Militia commissions.

" Field Officers of the Regular, Marine, Fencible, and Militia Forces, take rank above all Officers of Yeomanry and Volunteer Corps, the Captains, Subalterns, and Staff Officers of Yeomanry and Volunteer Corps, rank as juniors of their respective ranks, with Officers of the Regular, Fencible and Militia Forces."

10. The men to be regularly sworn in and attested before a Magistrate, and to be subject to Martial Law, or to sign certain " Conditions of Service," as may be required.

11. On the formation of a Volunteer Corps, its

appellation, the period for which it is engaged to serve, and whether for General Service or confined to the District in which it is raised, to be distinctly stated in General Orders. The Government reserving to itself the right of disbanding any Corps, previous to the expiration of its period of service, paying the men such remuneration as may be deemed expedient. No Volunteer Corps will be considered entitled to receive Pay, until its formation has been announced in General Orders.

12. Adjutants, not Subalterns of the Corps to which they belong, to have the rank of Ensign on appointment.

13. No Second Majors will be allowed in Volunteer Corps.

No Colour Serjeants will be allowed in the Volunteer Artillery or Infantry, and no Troop Serjeants Major in the Volunteer Cavalry.

A Full Staff will only be allowed in Corps exceeding 250 men. In Corps of less strength, a Subaltern on the Establishment will be appointed to act as Adjutant, with an allowance of two shillings currency per diem, in addition to his pay. The Acting Pay Master and Quarter Master is provided for by Paragraph No. 5 A Serjeant on the Establishment will act as Serjeant Major and Quarter Master Serjeant, with an allowance of six pence currency per diem in addition to his pay.

14. Officers, Non-commissioned Officers and

men serving in Volunteer Corps, may be dismissed without Court Martial or Court of Enquiry by the authority which appointed them ; and no increase or reduction will be allowed to be made in the Establishment of any Volunteer Corps, without competent authority first obtained. Non-Commissioned Officers are to be appointed by Officers commanding Corps, who will not have the power of reducing them without Court Martial.

CLOTHING.

15. Each Volunteer enrolled for general Service will be furnished by the Government with one great coat, one fur cap, one forage cap, one pair of [illegible] one pair of pantaloons or trowsers, and one pair of shoes or moccasins—this for winter service. Should the Volunteers be continued during the Summer, (that is, after the 1st May,) a jacket will be added to the foregoing ; these articles to be provided by the Commissariat at the several stations. Only one suit of clothing will be allowed in a year. In no instance will any compensation be allowed in lieu of clothing or equipments.

16. It is recommended that the Government should provide such equipment, saddlery, &c. as may be considered requisite for Cavalry Volunteer Corps, in order to ensure their efficiency.

17. It is recommended that a Board of Officers be established for the inspection of all clothing, saddlery, or other articles of equipment, &c. provided by contract for the use of a Volunteer Corps ; and on a contractor engaging with the Commissariat

for the supply of any articles as abovementioned, sealed patterns are to be established by the latter, which will be laid before the Board; and no appeal will be allowed for any articles rejected by the Board. In no case is any Officer Commanding, or belonging to a Volunteer Corps, to be allowed to enter himself into any contract for supplying it with articles of clothing or equipments, or to receive himself any sums of money for such purposes.

18. All articles of clothing, saddlery, or equipments, &c., provided by Government for the use of a Volunteer Corps, will be returned into store on its being disbanded, unless specially directed to the contrary.

ARMS, ACCOUTREMENTS, ETC.

19. Every Captain of a Company will be considered personally responsible for all Arms, Accoutrements, Clothing or other Equipments, &c. the property of Government in the possession of his Company; and pass receipts for the same previous to delivery.

20. Every Volunteer will be required, by the Captain of his Company, to sign a receipt in full, duly witnessed, etc, for all Arms, Accoutrements, Clothing, Ammunition, Saddlery, etc., delivered into his charge, for which he will be held personally responsible to the Captain of his Company; who will take care that all these articles are regularly inspected.

21. Any Volunteer found to be deficient in the

number of rounds of Ball Cartridge with which he may have been provided, will, (unless satisfactorily accounted for,) be charged for the same, at the rate of two pence currency each round, in addition to any other punishment which may be awarded.

22. Arms in the possession of Volunteers, whether Paid or Unpaid, are never to be used by them for the purposes of amusement, at the risk of their being immediately dismissed, and their arms taken from them altogether.

23. All damages done to Arms, Accoutrements, or Equipments, Saddlery, etc., by any neglect or carelessness of their possessors, to be paid for by them; they will also be required to make good any deficiencies which may occur.

24. When Volunteer Corps or Companies are placed in Barracks or houses, hired by Government for their accommodation, they will be liable to the same charges as the Regular Troops. And a Return will be furnished monthly, signed by the Commanding Officer, of all Stoppages received from the men, for Barrack damages or deficiencies.

25. Volunteers, whether paid or unpaid, must be prepared, at any moment, to return, into the Government Stores, any Arms, Accoutrements, Saddlery, Ammunition, etc., entrusted to their care.

PAY AND ALLOWANCES.

26. The Pay of Volunteer Corps will be regulated by the accompanying Schedules, viz: A—

for Artillery; B—for Cavalry; and C—for Infantry.

27. The rates of Pay to Officers, Non-commissioned Officers, and men of the Volunteer Corps to be as nearly as possible the same as those of the Regular Army, without allowances of any kind, unless in special cases; for which authority must be obtained.

No rations in kind will be issued to Volunteers; unless when the Government may deem it expedient so to do.

The Pay of the Privates of the Volunteer Infantry will be sixteen pence currency, per diem; being ten pence, and the usual allowance, in lieu of rations, of six pence. It will, however, be optional with the Government to issue the rations in kind, each ration consisting of one pound of bread and one pound of meat.

28. In addition to this rate of daily pay, each Non-Commissioned Officer and Private of the Volunteer Artillery and Infantry will be allowed a gratuity of twelve shillings currency per month (of actual service,) which will be paid at the expiration of their service.

29. The Officers of Volunteer Artillery, Cavalry, or Infantry, will not be allowed any rations of Provisions, or Forage; or indeed any allowances whatever.

30. It is recommended to embody the Volunteer

Cavalry in independent Troops, in order to avoid the expense of Field and Staff Officers.

The daily pay of Troopers of Volunteer Cavalry is fixed at four shillings and ten pence currency, which is to include the pay of the man himself, the hire of his horse, Rations, Forage, Shoeing, Farriery, etc.; as also a species of insurance on the life of the horse, for the loss of which no claim will ever be admitted, unless the horse is actually killed in action, and even then it must be submitted for special consideration.

Under no circumstances will a higher sum than £25 currency, be paid for the loss of a horse in action.

31. When the Troopers are employed on Out-Post, Escort, or Despatch duties away from their Head Quarters, they will be allowed two shillings and one penny currency, per diem, in addition to their daily pay. A return of these services will be forwarded monthly to the Military Secretary, certified by the Officers Commanding. Forms of these Returns will be supplied.

32. Should a case arise when it may be considered advisable to issue Rations of Provisions or Forage in kind; they will be paid for by Stoppages from the daily pay at the following rates.

Ration of Forage.....	1s. 3d.	Currency.
Ration of Provisions.....	6d.	

33. Each Trooper of Volunteer Cavalry will be

allowed the undermentioned articles of clothing, viz. :—

One Forage Cap,

One Pea Jacket,

One pair of Trowsers,

One pair of Boots or Boot Mocassins, which are to be supplied by the Commissariat, under the conditions of paragraphs 16 and 17.

34. No Troopers will be allowed to act as Officers' Servants, as, in the Cavalry, it is expected that every man must be effective.

35. No command Pay will be allowed to Officers Commanding Volunteer Corps ; or marching money, or contingent allowances of any kind to the Officers.

36. In Independent Companies, ten shillings currency per month will be allowed to the Captain to cover all expenses of Postage and Stationery ; and in corps of more than one company, the Commanding Officer will be allowed five shillings currency per month per Company to meet these expenses.

37. Necessary repairs of Arms under one pound currency per month per company, will be allowed upon the production of certified Vouchers.

38. On the formation of a Volunteer Corps, each

Captain of a company (to avoid the possibility of any misunderstanding) will make out a a statement in duplicate, showing the authority under which the Corps is raised, the period of its engagement from to and the amount of Pay, Clothing, etc., which each man expects to receive; the signature of each individual will be annexed to this statement; one copy of which, when completed, will be forwarded to the Military Secretary, the other will be retained by the Captain.

39. No rations will ever be allowed to the wives or children of Volunteers, nor will any transport be granted for the conveyance of their families from, or to their usual place of abode on the formation or disbanding of a Corps, and the Captains of Companies are held responsible that this is explained to the men at the time of their engagement.

40. Officers will be appointed to muster the Paid Volunteer Corps, at uncertain periods, to examine the accounts and ascertain that the men borne upon the Pay List are actually present, and doing duty with their Corps.

41. Where it may be considered necessary to attach Non-commissioned Officers or Privates of the Line to Volunteer Corps, or Companies, for the purpose of becoming drills, they will be allowed one shilling and three pence currency per diem, while so employed; the period so charged not to exceed sixty days.

42. Where it may become necessary to call any of the Unpaid Volunteer Force into active service for a few days, or for a certain purpose, such as

arresting, or guarding, or escorting Prisoners, watching a Road or Ferry, escorting Arms or Ammunition, etc., it must be done upon the authority of the Officer Commanding the District, or Officer especially appointed for the purpose. In these cases, the Officers will be paid at the same rates as the Paid Volunteer Force, without ration or allowances of any kind, and the Non-commissioned Officers and men will be paid also, at the same rates as the Paid Volunteers ; but with sixpence currency in addition to each per diem.

No pay will ever be granted from the Military Chest, for services performed by the Unpaid Volunteer Force, unless where they are called out by competent Military authority ; in which latter case, a statement of the names of the individuals employed, the services performed, etc., will be transmitted, as soon as possible, to the Military Secretary, accompanied by an explanatory report of the circumstances of the charges.

43. No Officers of the Volunteer Forces are to be considered as having any claim to *Half-Pay*, or other allowances, in right of their Commissions, after the Corps to which they may belong is disbanded.

44. Every man's account will be closed at the end of each month ; then to be signed by himself, and certified by the Officers Commanding Companies, as in the Regular Service, the accounts to be examined monthly, by the Officers Commanding Corps, who will be held responsible that they are kept correctly, and the men duly settled with.

45. Officers Commanding Companies will take care that their men are provided with such articles of Clothing, (in addition to those provided them by Government,) as may be necessary for their efficiency, cleanliness, and comfort; which will be paid for by a stoppage, not exceeding fivepence currency, per diem, from their daily pay.

46. Paid Volunteer Corps, in Barracks at Out-Posts, will be allowed to charge the sum of £1 16s. currency, for every sixty men, in lieu of wood and candles. One third of which sum (twelve shillings currency,) will also be allowed to be charged per month, for each Guard House, which it may be considered absolutely necessary to establish. The hire of one Stove and Pipes, for every thirty men, will also be allowed at a charge not exceeding seven shillings and sixpence currency, per month; and for each Guard House, the same, (seven shillings and six pence.) All such charges to be supported by certificates, signed by the Officers Commanding.

TRANSMISSION OF PAY LISTS, ACCOUNTS, RETURNS, ETC.

47. Issues of pay and allowances to Volunteer Corps or Companies, when called into active service, and embodied by competent authority, will be made, upon receipted Pay Lists, in *Arrear;* and no estimates will be required.

In the case of Companies or Regiments where there is a Paymaster or person appointed to act in that capacity, and receiving pay, the Officer of the Commissariat will be authorized to advance upon his requisition, approved by the Senior Officer pre-

sent, such sums as may be required during the month; not exceeding three-fourths of the usual monthly pay of the Company or Regiment; and at the end of every month, the Paymaster, or Officer acting as such, will deliver receipted Pay Lists in Triplicate, in *Arrear*, for each Company, which will be considered the final Voucher for his disbursements.

These receipted Pay Lists for Companies and Corps, raised and serving in Upper Canada, will be submitted for the approval of His Excellency the Lieutenant Governor of that Province; in order to shew that the appellation of the Corps, the period of its engagement and service, the number of its Officers, Non-commissioned Officers and Privates, and the rates of pay to each, etc. etc. have been duly approved and authorized: they will then be forwarded in Triplicate, to the Commissariat, by whom one copy will be transmitted to the Military Secretary, for the Covering Warrant of the Commander of the Forces, and two for the accounts. The Commissariat Officer making the payment on this Voucher, which is intended to be final, will be responsible for the calculations, and he will make no further imprest until the settlement of the monthly balance by the delivery of such Pay Lists.

In cases where Payments are to be made for Detachments, for shorter periods than a Month, whether on account of pay or other allowances, they will be made in Arrear, and the Pay Lists, in all cases, must be receipted by the parties themselves who are concerned, before the payment can be made by the Commissariat.

Forms of these Pay Lists will be forwarded to each Corps.

The same Rules will be observed in Lower Canada in issuing Pay, etc., to Volunteer Corps, excepting that one of these receipted Pay Lists (so furnished in Triplicate) will be transmitted to the Military Secretary by the Commissariat Officer making the final Payment, the other two will remain with him in support of his Accounts.

48. The Officers Commanding Volunteer Corps or Companies will transmit a regular monthly return, (forms of which will be furnished them) on the 1st of every month ; in Upper Canada to the Adjutant General of Militia at Toronto, and in Lower Canada to such person as may be appointed.

49. It is not expected that Officers of Volunteer Corps are to establish Messes, consequently no allowances will be granted for such purposes.

50. In some Districts it may be considered expedient to embody and arm a Volunteer Corps; some Companies of which may be called at once upon Active and General Service, and the others remain as a Sedentary Force in the section of the country where they were raised. For the Companies destined for general and immediate service, the Officers and men will receive the rates of pay established for the paid Volunteer Force, and Clothing.

The Officers and men of the Sedentary Companies will remain at their homes, ready for active

service when called upon, and a rallying point or rendezvous, will be fixed upon as the Head Quarters of each Company, to which every individual belonging to it will repair *once a week* for the purpose of drill, etc., or on occasion of any alarm or invasion (the day for such meeting to be fixed by the Officer Commanding the District.) As a remuneration for this service, the Officers will receive one day's pay of their respective ranks per week, and each Non-commissioned Officer and Private the sum of two shillings and six pence currency per week; which money will be paid on the certificate of the Superintending Officer, that each Non-commissioned Officer and Private so charged, were actually present when their Company was paraded as aforesaid; any man reported absent will not be considered as entitled to remuneration. Should any part of this Sedentary Force be called into active and permanent service, the Officers, Non-commissioned Officers and men will receive the same rates of Pay as the Paid Volunteer Force. The Sedentary Companies will also be entitled to clothing.

51. Whenever practicable, Military Districts will be established; each to be commanded by an Officer of the Regular Army, who will have the command and superintendence of all Volunteer Corps and Companies in his District. These Officers will be most particular in seeing that the men are regularly mustered, their accounts, and all claims duly settled, etc. Where there are no District Officers, others will be appointed for the above mentioned purposes.

SCHEDULE A. ARTILLERY.

	s.	d.	
1st Captain	14	6	*Currency.*
2d Captain	13	2	
1st Lieutenant	8	2	
2d Lieutenant	6	8	
Serjeant	2	5	
Corporal	2	1	
Bombardier	1	11	
Gunner	1	1	

REMARKS.

1. It is recommended that there be no Field Officers in the Volunteer Artillery.

2. No Colour Serjeants.

3. No Rations or Allowances, in addition to the above mentioned rates of Pay, will be allowed to the Officers.

4. In addition to the above mentioned rates of Pay, each Non-commissioned Officer and Gunner will receive either a Ration, consisting of one pound of Bread and one pound of Meat, or six pence currency per diem, at the option of the Government; likewise a *gratuity* of 12s. currency per month, to be paid at the termination of their service.

ESTABLISHMENT.

5. One 1st Captain, One 2d Captain, Two 1st Lieutenants, One 2d Lieutenant, Three Serjeants, Three Corporals and Three Bombardiers will be allowed in Companies of Volunteer Artillery, con-

sisting of 80 Gunners. In Companies consisting of 50 or less—One 1st Captain, One 1st Lieutenant, One 2d Lieutenant, Two Serjeants, Two Corporals and Two Bombardiers.

SCHEDULE B. CAVALRY.

	s.	d.	
Lieutenant Colonel	27	7	*Currency.*
Major	23	1	
Captain	17	6	
Lieutenant	10	0	
Cornet	9	7	
Serjeant	5	11	
Corporal	5	3	
Private	4	10	
Trumpeter	5	2	

REMARKS.

1. To avoid the expense of Field and Staff Officers, it is recommended to raise the Volunteer Cavalry in Independent Troops.

2. No Rations of Provisions or Forage will be allowed to the Officers, Non-commissioned Officers or Privates, etc., of Volunteer Cavalry, in addition to the above mentioned rates of Pay; or allowances or Gratuity of any kind.

3. No Troop Serjeants Major.

4. When employed on Out-post, Express or Despatch Duty, each Non-commissioned Officer and Private of the Volunteer Cavalry will be allowed 2s. 1d. currency each per diem, in addition to the above mentioned rates of Pay.

ESTABLISHMENT.

5. Establishment as laid down in Paragraph No. 3, of the Rules and Regulations.

SCHEDULE C. INFANTRY.

	s.	d.	
Lieutenant Colonel	20	5	Currency.
Major	19	2	
Captain	13	11	
Lieutenant	7	10	
Ensign	6	4	
Paymaster*	15	0	
Adjutant of any rank not to exceed	10	2	
Surgeon	15	7	
Assistant Surgeon	9	0	
Quarter Master	7	10	
Regimental Serjeant Major	3	2	
Regimental Quarter Master Serjeant	2	7	
Serjeant	1	10	
Corporal	1	2	
Private	0	10	
Bugler or Drummer	1	0	

*Commissioned as such, and having given security.

REMARKS.

1. In addition to the above rates of Pay, each Non-commissioned Officer and Private or Drummer will receive either a daily Ration (consisting of one Pound of Bread and one Pound of Meat) or the sum of six pence currency in lieu thereof—this to be at the option of the Government. Likewise a *gratuity* of twelve shillings currency per month, to be paid at the termination of their Services.

2. No Rations or Allowances, in addition to the above mentioned rates of Pay, will be allowed to the Officers of Volunteer Infantry.

3. No Colour Serjeants.

ESTABLISHMENT.

Regulated by the accompanying Rules and Regulations.

RULES,

REGULATIONS AND FORMS,

FOR

THE MANAGEMENT

OF THE

HOSPITALS AND SICK GENERALLY,

OF THE

VOLUNTEER CORPS,

IN THE

PROVINCES OF LOWER AND UPPER CANADA.

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1. Whenever practicable, as it generally will be in the case of Volunteer Corps consisting of two or three Companies only, even for general service, their sick will be treated in their Barracks or Quarters, by respectable practitioners, resident where their Corps may be stationed. Their Commanding Officers will give every facility in their power for the due treatment of the sick, by allotting the most appropriate rooms for that object, on the recommendation of the medical attendant. When the sick are treated out of Hospital, a stoppage of

two pence currency per diem will be made from their pay; and the Surgeon will transmit monthly a nominal stoppage return of the men so treated, similar to form No. 2, to the Acting Paymaster, who will credit the amount of these stoppages in his monthly pay lists, supported by this return of the Medical Officer.

2. No charge shall be made against the public for medical attendance upon the wives and children of the Volunteer Corps.

3. The Sedentary Volunteers shall have no claim for medical attendance, excepting for such portions as may be called into the field, and during that time.

4. Such medical practitioners as may be appointed, shall be remunerated for medicines and attendance on the following scale:—They shall be paid at the rate of two shillings and three pence currency per day, for a number not exceeding twenty-five men; if in Barracks. This rate shall increase in the following scale:—by sixpence currency per day in addition, if the men are in quarters; by sixpence currency for every additional twenty-five men; and one shilling currency for every two miles of distance. To be paid at two monthly periods, on the transmission of the account in quadruplicate, and certified by the Commanding Officer.

5. Whenever it may become necessary to open an Hospital for a moveable Battalion of Volunteers or Militia, the sick will be placed on the same stoppages as the Line; to wit, ten pence halfpenny cur-

rency per day. Such Hospitals will be conducted, as nearly as circumstances will admit, agreeably to the regulations for Regimental Hospitals of the Line; with such exceptions, however, as may be necessary; the details of which will be hereafter pointed out. It may be advisable occasionally to admit, reciprocally, the sick of the line and of the Volunteer force into the Hospitals of either, on the same principles as men of one Regiment of the Line are admitted into the Hospital of another Corps.

6. For a moveable battalion of not fewer than two hundred and fifty, a Surgeon will be appointed; for one of five hundred, an Assistant Surgeon will be added.

7. The Surgeons of such battalions to be medical officers of the Line, when practicable; to be appointed as such, for the period during which the battalion is embodied.

8. To a troop of Cavalry an Assistant Surgeon will be appointed, with the pay and rank of a Cornet.

9. In the event of the appointment of a civilian to a Surgeoncy, or to an Assistant Surgeoncy of the Volunteer Force, embodied for general service, it must be clearly understood, and engaged for by him, that he will be prepared to move at any time with his Regiment.

Rules and Regulations for the Management of Hospitals for Militia and Volunteer Corps.

1. Every Patient on admission will be entered into the book of admissions and discharges, and will be placed on the Diet (see table No. 5) and monthly Diet Roll of the Hospital on the day after admission; from which a stoppage of ten pence halfpenny currency will be deducted from his pay.

2. If Hospital contracts are entered into at the Station, the Contractors will furnish supplies, as they do those of the Line: the Surgeon in charge will settle monthly with the Contractors and the Commissariat, as they do in the Line.

3. If no Hospital contracts are formed, but general contracts only for the troops, the Surgeon will either purchase his supplies of all kinds, or procure from the Contractors the bread and meat he may require; as may be most expedient at the Station. If a Commissariat Officer be at the Station, the Medical Officer in charge will apply to him for an authority to draw from the Contractor, supplies of meat and bread. At the end of the month, he will give a certificate to the Contractor for the quantities furnished, who will be paid by the Commissariat Officer, and who will receive the amount from the Surgeon.

If there be no Officer of the Commissariat on the spot, the Surgeon will give an order to the Contractor for the same, and will himself pay the amount, monthly.

He will make his requisitions the day previously to their issue, and will settle both with them and the Commissariat, monthly.

4. For whatever portion of the supplies the Surgeon makes purchases, he will accompany his return of expenditure, with all receipts as vouchers. This return he will transmit monthly, agreeably to Form No. 1; and the Contingent Account No. 4, for the entry of all incidental expenses.

5. He will furnish the Pay Master, monthly, with this stoppage account, agreeably to form No. 2, and if soldiers of the Line have been received into the Hospital during the month, he will transmit a similar return to the Pay Master of his Corps: charging all at the rate of nine pence. He will transmit a copy of the stoppage return to the Deputy Inspector General of Hospitals, marked, "Volunteer Force," in the left corner of the envelope.

6. The Surgeon will obtain from the Pay-master a sum on estimate; and will make monthly settlements with him.

7. He will transmit to the Commanding Officer a daily state of the sick, agreeably to Form No. 3.

8. The Hospitals will be furnished with Servants on the same scale and rate of pay, as are those of the Line, *i. e.* three pence per diem—the receipts for their wages to accompany the expenditure return, as detached vouchers.

9. They will be supplied, if practicable, with Medicines and Medical utensils from the public stores; in the first instance, in the shape of a detachment. or other chest.

The Surgeon will make requisitions for the supplies from time to time. He will make purchases when compelled to do so, under authority previously obtained; and enter the accounts of such purchases in his expenditure return, always accompanying that with the receipt.

10. He will keep a correct account of all Medicines and Medical utensils he receives or purchases, to enable him to transmit a return of all such; which return will include, besides the articles received, the quantities expended, and the remainder; for all which he will be accountable.

11. He will transmit this return of Medicines half yearly, or at the closure of his Hospital.

12. The Barrack stores will be suppled by the Barrack Department; or if not, as may occur at Outstations, the Surgeon will report the difficulty to his Commanding Officer, and will purchase whatever may be absolutely and immediately necessary, under his authority; reporting the same to the Head of the Department.

13. He will keep copies of all official letters he writes; and preserve those he receives.

14. He will be furnished with the following books, or will obtain an authority for their purchase.

1 —An Admission and Discharge Book.

2.—A General Return Book.

3.—A Register for the Record of all important cases.

15. He will report all extraordinary occurrences, and transmit the following returns :—

A Monthly Return of Sick.

A Quarterly ditto, accompanied by a report on the principal Medical facts, and state of Health of the Corps, *during the period.*

16. Lastly, he will, when closing his Hospital, transmit a final Medical Return and Report: as well as a final Expenditure Return, including the whole time.

Form
in

No. 1

Month'

| Rat
ofdiet.	
Half.
spoon.	
Ord	
Meat
Bread
Potato
Milk
Tea
Sugar
Oatme
Salt
Veget
Wash
Soap | |
| E | |
| Bread | |
| Milk
&c... | |
| Serva
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Form of Returns for the guidance of Medical Officers in charge of Hospitals of the Volunteer Militia.

No. 1 Militia

Month'y Hospital Expenditure to

Rat ofdiet.	No. of diet.	Meat lb. oz.	Bread. lb. oz.	Potatoes. lb. oz.	Milk. lb. oz.	Tea. lb. oz.	Sugar. lb. oz.	Oatmeal. lb. oz.	Salt. lb. oz.
Half. spoon.									

ABSTRACT.

Ordinary articles for diet.	Amt. £	s.	d.
Meat lbs at pr lb.			
Bread lbs " "			
Potatoes lbs " "			
Milk qts " pr qt.			
Tea oz " pr lb.			
Sugar lb " "			
Oatmeal lb " "			
Salt oz " "			
Vegetables for diet at..			
Washing for men at			
Soap for personal use, lbs...			
Extras.....			
Bread.....			
Milk.....			
&c.....			
Servants' Wages.....			
Contingent disbursements as particularised in the contingent account.....			
Total Cr....			
Total Stg....			

SERVANTS.

Name.	Description.	Period. From	To	No. of Days.	Amt. £	s.	d.

STOPPAGES.

Companies	No. of Days.	Rate.	Amount. £	s.	d.

Sums Recd. during the Month.

Date of Receipt.	From whom	Amount. £	s.	d.

REGIMENT VOLUNTEER MILITIA.

No. 2.

Return of Hospital Stoppage from to

NAMES.	Companies.	Period. From	Period. To	No. of Days.	Rate per day.	Amount. £	Amount. s.	Amount. d.

No. 3.

Daily report of Sick.

1838.

Companies.	Remainder.	Admitted.	Total.	Discharged.	Died.	Remained.

No. 5.

Articles composing the different Diets for a day.

Half	Quantity lb.	Quantity oz.	Spoon	Quantity. lb.	Quantity. oz.
Meat.....	"	8	Bread	1	"
Bread.....	1	"	Tea..	"	¼
Potatoes ...	1	"	Sugar	"	1¼
Oatmeal ".	"	1	Milk .	"	4
Sugar.....	"	1¼			
Milk.....	"	4			
Salt	"	½			
Tea	"	¼			
* or 1 oz. Flour, or 2 do. Rice,					

No. 4.

CONTINGENT ACCOUNTS.

Vouchers.	Particulars of Charges.	Amount. £	Amount. s.	Amount. d.
	N. B.—This Account the Medical Officer will place on the back of the Return of Expenditure No. 1.			

No. 4.

MONTHLY RETURN OF SICK

Of Regiment, from to

Strength, Station,

DISEASES.	Remained.	Admitted.	Total.	Discharged.	Died.	Total.	Remaining.
Total.....							

Signature.

MEMO.—This Return is to be made out on a sheet of foolscap paper, for the Inspector General of Hospitals.